

# **TRAVIS COUNTY ESD #3 BOARD MEETING**

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August 24, 2020

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, August 24, 2020. On March 16, 2020, in accordance with Texas Government Code § 418.016, Governor Abbott suspended various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location due to the COVID-19 virus. Pursuant to that suspension, members of the public will not be allowed to attend this regular meeting in person.

The **public** may view this regular meeting while in progress online at the following web address:

<https://us02web.zoom.us/j/81501837394?pwd=Yy9WbzJkOHI1TnMwSTdDaW5kWHpzUT09>

An electronic copy of the agenda and its published contents can be found at:

<http://www.OakHillFire.org/esdocs/Meetings/ESD Board Package 20200824.pdf>

Please note that members of the **public** who wish to communicate to the Commissioners during the "Public Comments" item (#3) on the agenda may do so by selecting the "Raise Hand" icon on their screen and standby for acknowledgement.

The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. **Comments from the Public:** Receive comments from visitors and a response once acknowledged.
4. Review and approve the minutes of the July 27, 2020 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for July 2020.
6. Approve payments over \$2,000 from July 23rd to August 20, 2020.
7. Discuss and Approve potential sale of Quint 302
8. Discuss and Approve a proposal to set a Tax Rate, in order to place a "Notice of Meeting to Vote on a Tax Rate" in the local newspaper. Formal vote and order on such tax rate would be at the September 28<sup>th</sup> Regular Meeting.
9. Review Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
11. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on August 21, 2020.

By: \_\_\_\_\_ Herb Holloway, Business Manager

# **Minutes of Travis County Emergency Services District #3**

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**July 27, 2020**

Attached to and incorporated into these minutes is a copy of the official agenda for the July 27, 2020 meeting. The meeting was held electronically via a ZOOM connection and not in person, due to the COVID pandemic.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. via a ZOOM connection. A quorum was established with Commissioners Carroll Knight, David Detwiler, John Villanacci and Matt Escobedo present.

Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Battalion Chiefs Torres and firefighters Ramsdell and Barfield.

Under Agenda Item 3: There were no Visitors comments.

Under Agenda Item 4: Commissioner Escobedo moved to approve the June 22, 2020 regular meeting minutes. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: The June Treasurers monthly reports were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 6: Checks and distributions over \$2,000 were reviewed for the period of June 18th to July 23, 2020. Commissioner Knight moved to approve. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 7: The Quarterly Investment Officers Report was reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 8: The Commissioners reviewed the Sales Tax Status Report for June.

Under Agenda Item 9: The FINAL Draft of the 2020-21 TCESD#3 Budget and Financial Forecast was presented by Chief Wittig. Commissioner Villanacci moved to approve both the 2020-21 and Financial Forecast. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 10: A discussion ensued regarding the four (4) bids that were received regarding the expansion and modifications to Station 301. A Motion was made by Commissioner Knight to approve Chief Wittig to work with Commissioner Escobedo to move forward with acquiring more information regarding the four bids and to select the contractor of choice in a range of \$750k to \$800k. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report for June.

Under Agenda Item 12: The next scheduled ESDCC meeting is August 15<sup>th</sup>.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD#3 would be held August 24<sup>th</sup>, September 28<sup>th</sup> and October 26, 2020 at Station 302.

Under Agenda Item 14: There being no further business, the meeting was adjourned at 8:08 p.m.

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The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. **Comments from the Public:** Receive comments from visitors and a response once acknowledged.
4. Review and approve the minutes of the June 22, 2020 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for June 2020.
6. Approve payments over \$2,000 from June 18<sup>th</sup> to July 23, 2020.
7. Review and approve the Quarterly Investment Officers Report
8. Review Sales Tax Statistics
9. Review and potentially Approve the FINAL Proposed Budget and Financial Forecast.
10. Discuss and consider authorizing the Fire Chief to execute an agreement to hire a General Contractor to perform the expansion and remodel efforts at the Circle Drive Station
  
11. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on July 24, 2020.

By: \_\_\_\_\_ Herb Holloway, Business Manager

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**

As of July 31, 2020

	<b>Jul 31, 20</b>	<b>Jul 31, 19</b>	<b>\$ Change</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
110 - WF ADVISORS - Cash Sweep	57,681.51	1,504,547.07	-1,446,865.56
100 WF Money Market 8960	3,722,834.74	2,419,658.74	1,303,176.00
102 WF Checking Plus 8760	225,328.67	123,506.14	101,822.53
103 WF RESERVE Savings 7928	792,688.94	792,505.24	183.70
104 WF General CDs	1,715,007.00	245,000.00	1,470,007.00
105 WF RESERVE CDs	490,000.00	490,000.00	0.00
107 WF 2005 & 2013 Bond Debt	338,607.21	337,690.20	917.01
108 TexPool Investment 001	2,911,446.05	2,875,511.24	35,934.81
109 TexPool RESERVE 002	600,902.27	593,485.54	7,416.73
115 Petty Cash	145.00	145.00	0.00
<b>Total Checking/Savings</b>	<b>10,854,641.39</b>	<b>9,382,049.17</b>	<b>1,472,592.22</b>
<b>Accounts Receivable</b>			
125 Accounts Receivable	7,577.67	7,130.87	446.80
<b>Total Accounts Receivable</b>	<b>7,577.67</b>	<b>7,130.87</b>	<b>446.80</b>
<b>Other Current Assets</b>			
Due from Gen. Fund to Debt Serv	2,972.00	2,972.00	0.00
123 - Sales Tax Receivable	643,536.43	0.00	643,536.43
1021 Texas Compt. Reserve Acct	6,642.90	6,092.20	550.70
120 A/R Property Taxes 1yr +	49,494.69	46,956.11	2,538.58
121 Allowance for Doubtful A/Cs	-9,923.00	-9,923.00	0.00
131 - Prepaid Expenses	131,884.14	0.00	131,884.14
<b>Total Other Current Assets</b>	<b>824,607.16</b>	<b>46,097.31</b>	<b>778,509.85</b>
<b>Total Current Assets</b>	<b>11,686,826.22</b>	<b>9,435,277.35</b>	<b>2,251,548.87</b>
<b>Fixed Assets</b>			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	2,874,056.93	2,874,056.93	0.00
Office and Other Equipment	478,420.24	478,420.24	0.00
Buildings	6,087,879.56	5,855,747.81	232,131.75
Accumulated Depreciation	-4,315,342.53	-3,932,139.72	-383,202.81
<b>Total Fixed Assets</b>	<b>6,475,675.20</b>	<b>6,626,746.26</b>	<b>-151,071.06</b>
<b>TOTAL ASSETS</b>	<b>18,162,501.42</b>	<b>16,062,023.61</b>	<b>2,100,477.81</b>

**Travis County ESD#3**  
**Balance Sheet Prev Year Comparison**  
As of July 31, 2020

	<b>Jul 31, 20</b>	<b>Jul 31, 19</b>	<b>\$ Change</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable	-3,549.66	0.00	-3,549.66
<b>Total Accounts Payable</b>	<b>-3,549.66</b>	<b>0.00</b>	<b>-3,549.66</b>
<b>Other Current Liabilities</b>			
Accounts Payable - Audit	52,185.50	0.00	52,185.50
Due to Debt Serv. from Gen. Fun	2,972.00	2,972.00	0.00
200 Deferred Revenue - Prop Tax	39,572.03	37,033.45	2,538.58
260 Accrued salaries payable	108,569.79	0.00	108,569.79
<b>Total Other Current Liabilities</b>	<b>203,299.32</b>	<b>40,005.45</b>	<b>163,293.87</b>
<b>Total Current Liabilities</b>	<b>199,749.66</b>	<b>40,005.45</b>	<b>159,744.21</b>
<b>Long Term Liabilities</b>			
Accrued Vacation Payable	282,529.00	271,872.00	10,657.00
2013 Limited Bonds	1,435,000.00	1,735,000.00	-300,000.00
<b>Total Long Term Liabilities</b>	<b>1,717,529.00</b>	<b>2,006,872.00</b>	<b>-289,343.00</b>
<b>Total Liabilities</b>	<b>1,917,278.66</b>	<b>2,046,877.45</b>	<b>-129,598.79</b>
<b>Equity</b>			
Investment in Fixed Assets	5,142,721.41	4,621,246.66	521,474.75
Fund Balance - Debt Serv. Fund	10,218.00	10,218.00	0.00
Fund Balance - Unassigned	5,627,451.78	5,627,451.78	0.00
Fund Balance - Assigned	3,520,335.49	1,301,842.18	2,218,493.31
Net Revenue	1,944,496.08	2,454,387.54	-509,891.46
<b>Total Equity</b>	<b>16,245,222.76</b>	<b>14,015,146.16</b>	<b>2,230,076.60</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>18,162,501.42</b>	<b>16,062,023.61</b>	<b>2,100,477.81</b>

**Travis County ESD#3**  
**Profit & Loss Prev Year Comparison**  
July 2020

	<b>Jul 20</b>	<b>Jul 19</b>	<b>\$ Change</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	1,088.15	9,492.91	-8,404.76
410 PROPERTY TAX	17,484.32	10,518.60	6,965.72
415 SALES TAX ALLOCATION	305,935.58	277,838.56	28,097.02
435 FACILITY RENTAL	0.00	50.00	-50.00
480 DONATIONS	0.00	10.00	-10.00
485 MISCELLANEOUS	-125.33	0.00	-125.33
490 WORKERS' COMP RECEIPTS	0.00	8,006.98	-8,006.98
493 REIMBURSEMENTS	0.00	110,080.15	-110,080.15
<b>Total Revenue</b>	<b>324,382.72</b>	<b>415,997.20</b>	<b>-91,614.48</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	7,118.71	6,556.77	561.94
600 EMERGENCY RESPONSE	10,140.59	32,464.76	-22,324.17
630 CONTINUED EDUCATION	1,860.90	13,590.86	-11,729.96
640 HUMAN RESOURCES	401,620.09	417,301.89	-15,681.80
650 ADMINISTRATION	29,819.74	13,577.26	16,242.48
685 MACKEY FIELD	1,240.92	0.00	1,240.92
<b>Total Expense</b>	<b>451,800.95</b>	<b>483,491.54</b>	<b>-31,690.59</b>
<b>Net Revenue</b>	<b>-127,418.23</b>	<b>-67,494.34</b>	<b>-59,923.89</b>

**Travis County ESD#3**  
**Revenue & Expense Prev Year Comparison**  
October 2019 through July 2020

	<b>Oct '19 - Jul 20</b>	<b>Oct '18 - Jul 19</b>	<b>\$ Change</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	44,967.78	107,515.07	-62,547.29
410 PROPERTY TAX	2,779,444.74	3,195,600.20	-416,155.46
415 SALES TAX ALLOCATION	3,136,694.08	2,784,887.17	351,806.91
435 FACILITY RENTAL	34,464.75	35,392.00	-927.25
450 BILLING	1,166.87	736.96	429.91
470 FIRE ACADEMY FEES	61,156.94	56,412.44	4,744.50
471 EMT SCHOOL FEES	9,705.66	3,454.60	6,251.06
480 DONATIONS	3,040.00	3,912.98	-872.98
485 MISCELLANEOUS	5.00	1,131.85	-1,126.85
487 VENDING MACHINES	0.00	828.00	-828.00
490 WORKERS' COMP RECEIPTS	15,651.80	12,033.16	3,618.64
493 REIMBURSEMENTS	39,582.49	231,089.50	-191,507.01
COST RECOVERY	0.00	880.87	-880.87
<b>Total Revenue</b>	<b>6,125,880.11</b>	<b>6,433,874.80</b>	<b>-307,994.69</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	81,824.01	85,941.65	-4,117.64
600 EMERGENCY RESPONSE	385,988.73	254,470.35	131,518.38
630 CONTINUED EDUCATION	67,843.44	82,706.48	-14,863.04
640 HUMAN RESOURCES	3,366,731.68	3,149,646.96	217,084.72
650 ADMINISTRATION	232,131.44	202,775.37	29,356.07
670 PREVENTION/PUBLIC EDUCATION	10,910.61	15,857.45	-4,946.84
685 MACKEY FIELD	35,954.12	188,089.00	-152,134.88
<b>Total Expense</b>	<b>4,181,384.03</b>	<b>3,979,487.26</b>	<b>201,896.77</b>
<b>Net Revenue</b>	<b>1,944,496.08</b>	<b>2,454,387.54</b>	<b>-509,891.46</b>



**Rev-Exp Budget for the YEAR vs. Actual**

October 2019 through July 2020

	<b>Oct '19 - Jul 20</b>	<b>Budget</b>	<b>\$ Over Budget</b>
<b>Revenue and Expense</b>			
<b>Revenue</b>			
407 INTEREST	44,968	76,660	-31,692
410 PROPERTY TAX	2,779,445	2,793,540	-14,095
415 SALES TAX ALLOCATION	3,136,694	2,523,110	613,584
435 FACILITY RENTAL	34,465	33,650	815
450 BILLING	1,167	0	1,167
470 FIRE ACADEMY FEES	61,157	49,800	11,357
471 EMT SCHOOL FEES	9,706	11,675	-1,969
480 DONATIONS	3,040	3,500	-460
485 MISCELLANEOUS	5	0	5
487 VENDING MACHINES	0	828	-828
490 WORKERS' COMP RECEIPTS	15,652	0	15,652
493 REIMBURSEMENTS	39,582	0	39,582
<b>Total Revenue</b>	<b>6,125,881</b>	<b>5,492,763</b>	<b>633,118</b>
<b>Expense</b>			
500 COST OF REVENUE ACQUISITION	81,824	74,870	6,954
600 EMERGENCY RESPONSE	385,989	532,772	-146,783
630 CONTINUED EDUCATION	67,843	238,144	-170,301
640 HUMAN RESOURCES	3,366,732	3,479,220	-112,488
650 ADMINISTRATION	232,131	426,700	-194,569
670 PREVENTION/PUBLIC EDUCATION	10,911	12,250	-1,339
685 MACKEY FIELD	35,954	0	35,954
<b>Total Expense</b>	<b>4,181,384</b>	<b>4,763,956</b>	<b>-582,572</b>
<b>Net Revenue</b>	<b>1,944,497</b>	<b>728,807</b>	<b>1,215,690</b>

## TCESD # 3 Certificate of Deposit Details

### RESERVE SAVINGS CD's

#			Bought		Mature
L5A7	\$245,000.00	1.90%	8/24/17	3 yr	8/24/20
RHKO	\$245,000.00	1.90%	8/23/17	3yr	8/24/20

\$490,000.00

**Yearly Return**

**\$9,310**

L5A7	Ally Bank
RHKO	Capital One National

### GENERAL SAVINGS CD's

#			Bought		Mature
MPK3	\$245,007.00	1.65%	2/5/20	2yr	2/7/22
AUM4	\$245,000.00	1.60%	2/7/20	1.5yr	8/9/21
MH64	\$245,000.00	1.65%	2/12/20	1yr	2/11/21
RNB6	\$245,000.00	1.55%	2/12/20	1yr	2/11/21
EAG8	\$245,000.00	1.70%	2/13/20	1yr	2/12/21
SKA8	\$245,000.00	1.60%	2/14/20	1.25yr	5/14/21
9MT3	\$245,000.00	0.75%	3/12/20	6 month	9/18/20

\$1,715,007.00

**Yearly Return**

**\$25,726**

MPK3	Goldman Sachs
AUM4	BMW Bank
MH64	Mizuho Bank
RNB6	TCF Bank
EAG8	Morgan Stanley
SKA8	Pinnacle Bank
9MT3	Bank United



**TRAVIS COUNTY ESD #3  
PROPERTY TAX REVENUE COLLECTION COMPARISON**

	FISCAL YEAR ENDING				Compared to prior year	
	2019		2020		Month \$	
	For all prior to 2018 taxes	For Prior 2019	For all prior to 2018 taxes	For Current 2019-2020		
OCT	1066	41597	537	6414	-\$35,183	-85%
NOV	310	183426	2709	120590	-\$62,836	-34%
DEC	1054	1210962	802	1187649	-\$23,313	-2%
JAN	7589	1436960	1342	1195296	-\$241,664	-17%
FEB	571	235612	504	200800	-\$34,812	-15%
MAR	969	29726	677	29057	-\$669	-2%
APR	1454	12294	326	9006	-\$3,288	-27%
MAY	-876	13085	-8	15274	\$2,189	17%
JUN	1931	7851	71	10158	\$2,307	29%
JUL	-850	12703	16	10912	-\$1,791	-14%
AUG	921	4899			-\$4,899	-100%
SEPT	141	2953			-\$2,953	-100%
<b>YEAR</b>	<b>14280</b>	<b>3192068</b>	<b>6976</b>	<b>2785156</b>	<b>\$ (406,912)</b>	
	<b>\$</b>	<b>3,206,348</b>	<b>\$</b>	<b>2,792,132</b>		
				<b>2019-20 Tax Levy</b>	<b>\$2,815,075</b>	

**NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD**

Rec'd	FISCAL YEAR ENDING				Inc/(Dec) from	
	2019		2020		Prior Year \$	Prior Year %
	2,017	2018 taxes	2018	2019		
OCT	\$3,087,239,736	\$3,285,181,157	\$3,279,301,616	\$3,511,059,678	\$231,758,062	8%
NOV	\$3,087,239,736	\$3,285,181,157	\$3,279,301,616	\$3,511,059,678	\$231,758,062	8%
DEC	\$3,087,531,113	\$3,284,173,481	\$3,278,868,431	\$3,510,265,810	\$231,397,379	7%
JAN	\$3,087,482,675	\$3,282,107,971	\$3,278,868,431	\$3,508,671,588	\$229,803,157	7%
FEB	\$3,087,305,337	\$3,281,682,158	\$3,278,868,431	\$3,507,888,430	\$229,019,999	7%
MAR	\$3,087,261,375	\$3,280,321,219	<b>\$3,507,006,601</b>	<b>\$3,617,849,388</b>	\$110,842,787	4%
APR	\$3,085,933,984	\$3,280,012,514	\$3,278,814,181	\$3,506,665,640	\$227,851,459	7%
MAY	\$3,085,926,984	\$3,279,834,808	\$3,278,814,181	\$3,506,354,376	\$227,540,195	7%
JUN	\$3,085,569,902	\$3,279,286,679	\$3,278,202,948	\$3,506,162,885	\$227,959,937	7%
JUL	<b>\$3,279,856,682</b>	<b>\$3,505,387,041</b>	<b>\$3,278,166,368</b>	<b>\$3,505,364,687</b>	\$227,198,319	7%
AUG	\$3,279,856,682	\$3,524,259,014			\$0	0%
SEPT	\$3,279,856,682	\$3,513,422,683			\$0	0%

**2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975**

**2019-2020 Tax Levy on 6,025 Parcels is \$3,505,387,041 at a tax rate of .0800**

**Travis County ESD#3**  
**Profit & Loss**  
 October 2019 through July 2020

**Oct '19 - Jul 20**

**Revenue and Expense**

**Revenue**

<b>407 INTEREST</b>	44,967.78
<b>410 PROPERTY TAX</b>	
4101 Prop Tax Current	2,757,664.16
4102 Prop Tax Prior	5,457.24
410 PROPERTY TAX - Other	16,323.34
<b>Total 410 PROPERTY TAX</b>	<u>2,779,444.74</u>
<b>415 SALES TAX ALLOCATION</b>	3,136,694.08
<b>435 FACILITY RENTAL</b>	
4351 BC Room Rental	1,400.00
4352 Mackey Field rental	33,064.75
<b>Total 435 FACILITY RENTAL</b>	<u>34,464.75</u>
<b>450 BILLING</b>	
4502 Other	1,076.37
450 BILLING - Other	90.50
<b>Total 450 BILLING</b>	<u>1,166.87</u>
<b>470 FIRE ACADEMY FEES</b>	61,156.94
<b>471 EMT SCHOOL FEES</b>	
4735 - EMT Academy 24	1,147.35
4734 - 23rd EMT-B Academy	8,308.31
4733 - 22nd EMT - B Academy	250.00
<b>Total 471 EMT SCHOOL FEES</b>	<u>9,705.66</u>
<b>480 DONATIONS</b>	
General Donations	3,040.00
<b>Total 480 DONATIONS</b>	<u>3,040.00</u>
<b>485 MISCELLANEOUS</b>	
Copies by request	5.00
485 MISCELLANEOUS - Other	0.00
<b>Total 485 MISCELLANEOUS</b>	<u>5.00</u>
<b>490 WORKERS' COMP RECEIPTS</b>	
4902 Workers' Comp.	10,411.56
490 WORKERS' COMP RECEIPTS - Other	5,240.24
<b>Total 490 WORKERS' COMP RECEIPTS</b>	<u>15,651.80</u>
<b>493 REIMBURSEMENTS</b>	
4934 TIFMAS	39,439.30
493 REIMBURSEMENTS - Other	143.19
<b>Total 493 REIMBURSEMENTS</b>	<u>39,582.49</u>

<b>Total Revenue</b>	<u>6,125,880.11</u>
----------------------	---------------------

**Travis County ESD#3**  
**Profit & Loss**  
 October 2019 through July 2020

**Oct '19 - Jul 20**

**Expense**

**500 COST OF REVENUE ACQUISITION**

501 Prop Tax Coll & Val fees 9,090.12  
 502 Sales Tax Collection Costs 72,733.89

**Total 500 COST OF REVENUE ACQUISITION** 81,824.01

**600 EMERGENCY RESPONSE**

601 Apparatus 78,041.50  
 602 Pagers 416.38  
 603 Dispatch & Communications 58,960.30  
 604 Fuel 15,002.02  
 605 SCBA Maintenance 38,858.14  
 606 Vehicle Maint & Repairs 71,249.61  
 607 Vehicle Repair 2007 & prior 1,099.92  
 608 Vehicle Supplies 29,700.55  
 609 Uniforms & Protective Gear 39,944.00  
 611 Supplies - EMS 36,473.21  
 612 Supplies - Rehab 397.66  
 613 Auto Insurance 15,845.44

**Total 600 EMERGENCY RESPONSE** 385,988.73

**630 CONTINUED EDUCATION**

631 Training - EMS 1,390.02  
 632 Training - Fire & Rescue 22,746.83  
 633 Seminars & Conferences 19,287.27  
 634 Fire Academy 19,530.86  
 635 EMT Certification School  
     635 / 11 EMT-B Cert 1,004.49  
     635 EMT Certification School - Other 3,815.00

**Total 635 EMT Certification School** 4,819.49

636 Vending Machine Supplies 68.97

**Total 630 CONTINUED EDUCATION** 67,843.44

**640 HUMAN RESOURCES**

641 Benefits & Payroll Tax 825,460.28  
 642 Payroll 2,526,537.01  
 644 Certifications 5,176.73  
 645 Recruitment/Promotion 9,557.66

**Total 640 HUMAN RESOURCES** 3,366,731.68

**Travis County ESD#3**  
**Profit & Loss**  
 October 2019 through July 2020

**Oct '19 - Jul 20**

<b>650 ADMINISTRATION</b>	
651 Building Maint.	82,247.83
652 Office Supplies	3,142.92
653 Station Supplies	10,495.12
654 Bank Fees	2,278.97
655 Dues & Subscriptions	2,041.03
656 Information Technology	15,874.71
657 Postage & Handling	400.77
658 Property & Liability Insura	28,036.00
659 Professional Services	17,545.00
660 Public Notices/Articles	60.00
661 Telephone	883.61
662 Utilities	45,917.07
663 Bond Debt	
6632 Bond Debt Interest	21,525.00
Total 663 Bond Debt	<u>21,525.00</u>
666 Contract Services	1,683.41
Total 650 ADMINISTRATION	<u>232,131.44</u>
<b>670 PREVENTION/PUBLIC EDUCATION</b>	
672 Public Education	10,910.61
Total 670 PREVENTION/PUBLIC EDUCATION	<u>10,910.61</u>
<b>685 MACKEY FIELD</b>	
6850 Mackey Tower & Parking	7,830.00
6851 Mackey Facility Building	26,770.92
685 MACKEY FIELD - Other	1,353.20
Total 685 MACKEY FIELD	<u>35,954.12</u>
Total Expense	<u>4,181,384.03</u>
<b>Net Revenue</b>	<u><u>1,944,496.08</u></u>

**Checks over \$2,000 for the period of June 23rd to August 20, 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
7/28/2020	draft	Citi-COSTCO	Numerous Charges	\$6,347.96
7/29/2020	draft	Paychex	Employee 457 Contribution	\$12,495.19
7/29/2020	draft	Paychex	Employer 401 Matching	\$16,367.67
7/29/2020	draft	Paychex	Net Payroll	\$81,016.62
7/29/2020	draft	Paychex	Employment Taxes	\$30,655.70
8/12/2020	draft	Paychex	Employee 457 Contribution	\$11,037.14
8/12/2020	draft	Paychex	Employer 401 Matching	\$14,746.02
8/12/2020	draft	Paychex	Net Payroll	\$72,589.54
8/12/2020	draft	Paychex	Employment Taxes	\$26,491.82
8/18/2020	16727	Texas Association of Counties	Health Insurance	\$37,632.22
8/18/2020	16737	City of Austin Utilities	Electrical and Water	\$2,007.41
8/18/2020	16745	Michelin	Tires for Engine 301	\$2,681.04
8/18/2020	16748	Setcom	Headphone Cables and Stations	\$2,470.00
8/18/2020	16755	The Hartford	Accident Insurance	\$3,876.40
8/18/2020	16756	VFIS of Texas	Group Life Insurance 2020-2021	\$4,490.80
8/19/2020	transfer	Transfer to Operating	From Money Market to fund August operations	\$350,000.00



**Oak Hill Fire Department**  
**Travis County Emergency Services District #3**

**Station 301**  
Circle Drive  
9211 Circle Drive  
Austin, Texas 78736  
512-288-5576  
Fax 512-288-5903



**Station 302**  
Barton Creek  
4111 Barton Creek  
Austin, Texas 78735  
Admin 512-288-5534  
Fax 512-288-5844

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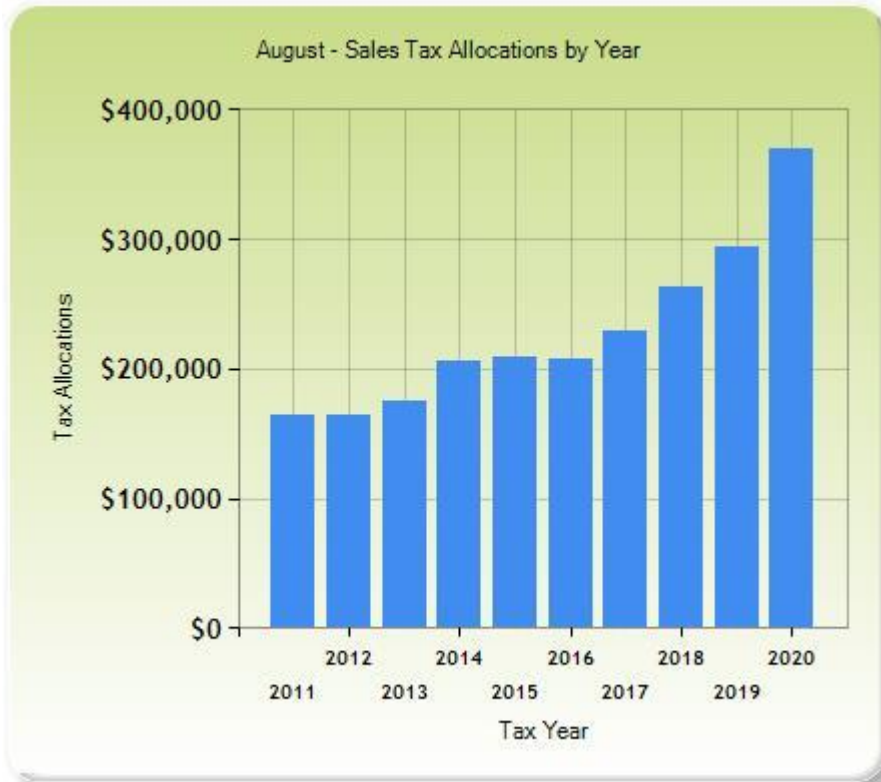
**August 2020 Sales Tax Summary**

**Our August sales tax allocation was \$370,269. This was up 26.2% (+\$76,756) compared to August 2019 and up 14.0% (+\$422,103) fiscal year to date and was our highest ever monthly allocation.**

**Our top 10 large companies accounted for 47.9% (+\$194,663), our top 30 large companies accounted for 67.7% (+\$374,058), and our top 100 large companies accounted for 86.7% (+\$402,103) of our total fiscal year to date collections.**

**The out of state marketplace “Single Local Tax Rate” allocation for August was \$2,936 (+\$16,438\* fiscal year to date). \*Allocations began in December 2019.**

**The August allocation reflects sales made during the month of June. The data continues to show strong online retail trade performance and increases continuing from both construction and landscaping vendors compared to last year.**



*Chart Source: Municipal Advisory Council of Texas (mactexas.com)*

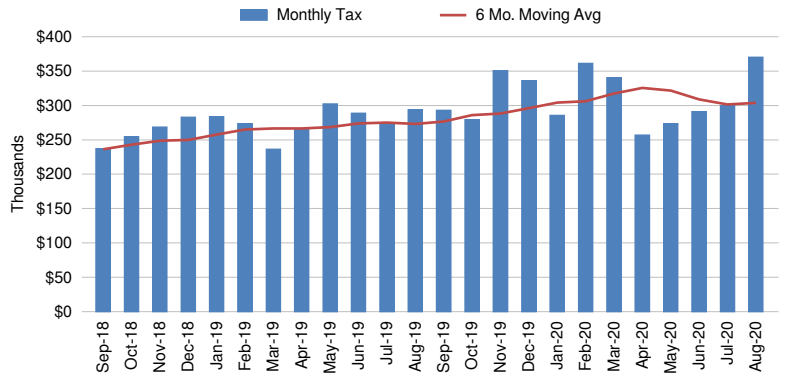
Like us on Facebook at [www.facebook.com/OakHillFireDept](https://www.facebook.com/OakHillFireDept) or visit us online at [www.OakHillFire.org](https://www.OakHillFire.org) and support us on Amazon Smile at: <https://smile.amazon.com/ch/20-8425823>

## SALES TAX SNAPSHOT Travis Co Esd 3 Aug-20

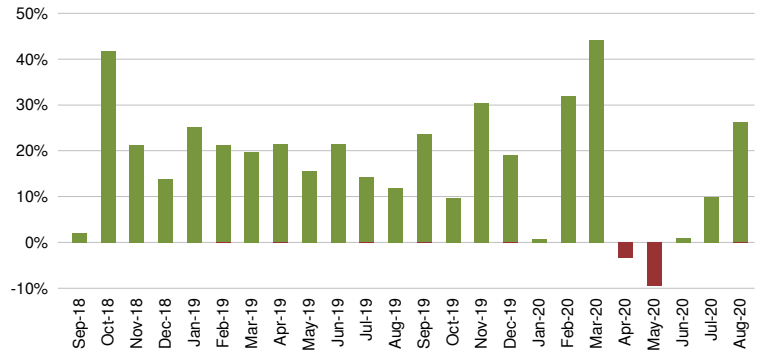
### Sales Tax Net Payments

FY Mo.	FY2019	FY2020	YoY % Change
Oct	\$ 254,653	\$ 279,300	9.7%
Nov	\$ 268,666	\$ 350,192	30.3%
Dec	\$ 282,643	\$ 336,160	18.9%
Jan	\$ 283,418	\$ 285,523	0.7%
Feb	\$ 273,685	\$ 361,184	32.0%
Mar	\$ 236,128	\$ 340,129	44.0%
Apr	\$ 266,086	\$ 256,978	-3.4%
May	\$ 302,117	\$ 273,688	-9.4%
Jun	\$ 288,481	\$ 291,021	0.9%
Jul	\$ 272,600	\$ 299,648	9.9%
Aug	\$ 293,513	\$ 370,269	26.2%
Sep	\$ 292,962		
<b>FYTD</b>	<b>\$ 3,021,989</b>	<b>\$ 3,444,092</b>	<b>14.0%</b>
<b>FY Total</b>	<b>\$ 3,314,952</b>		

### Sales Tax Net Payments Trend



### Sales Tax Net Payments Change - YoY



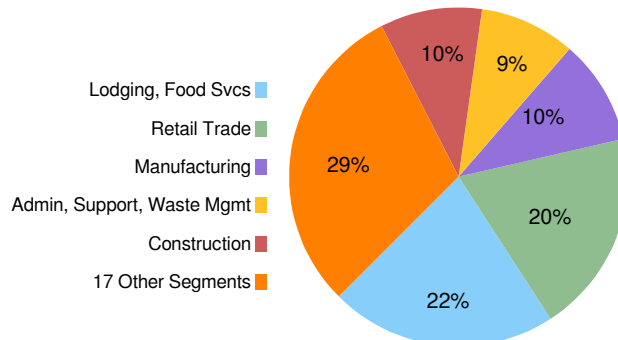
### Top 10 Taxpayers

Rank	Company	FYTD Collections	% Total
1	OMNI BARTON CREEK, INC.		
2	MCCOY CORPORATION		
3	HCBECK, LTD.		
4	AUSTIN READY-MIX, LLC		
5	AMAZON FULFILLMENT SERVICES INC		
6	CENTEX MATERIALS LLC		
7	NEW CINGULAR WIRELESS PCS, LLC		
8	TIME WARNER CABLE TEXAS LLC		
9	BAREFOOT MOSQUITO AND PEST CONTROL INC		
10	AUSTIN EAGLE MANAGEMENT SERVICES, LTD.		
Top 10 Companies		\$ 1,682,622	47.9%
4200 Other Large Companies		\$ 1,777,466	50.6%
Small Companies/Other		\$ 52,963	1.5%
Single Local Tax Rate (SLT)		\$ 2,936	0.1%
<b>Total</b>		<b>\$ 3,515,987</b>	<b>100.0%</b>

### Industry Segment Collections Trend - YoY % Chg

SEGMENT	Mar	Apr	May	Jun	Jul	Aug
Lodging, Food Svcs	104.8%	164.1%	-54.1%	2.7%	-2.5%	1.9%
Retail Trade	41.0%	14.0%	48.1%	44.6%	55.5%	66.5%
Manufacturing	2.6%	-20.7%	-25.7%	11.1%	-3.9%	68.9%
Construction	-51.7%	-74.0%	-69.0%	-58.8%	-52.6%	320.7%
Admin, Support, Waste Mgmt	-0.6%	-9.9%	10.3%	-5.6%	-13.7%	6.9%
All Others	84.6%	-42.8%	13.8%	-4.3%	22.0%	10.1%
<b>Total Collections</b>	<b>43.5%</b>	<b>-4.8%</b>	<b>-10.8%</b>	<b>0.4%</b>	<b>9.5%</b>	<b>25.8%</b>

### Sales Tax Collections by Industry Segment





## Travis Co Esd 3

## SALES TAX PAYMENT DETAIL

Aug-20

Fiscal Year: Oct-Sep

COLLECTIONS	Aug-19	Aug-20	Chg. \$ Chg. %	Prior FYTD	Current FYTD	Chg. \$ Chg. %
<b>Current Period</b>	<b>298,716</b>	<b>345,457</b>	<b>46,741</b> 15.6%	<b>2,925,721</b>	<b>3,324,548</b>	<b>398,828</b> 13.6%
Prior Period	1,213	27,685	26,472 2182.7%	128,535	135,577	7,042 5.5%
Future Period	(0)	2,900	2,900 -1381014.3%	22,201	20,957	(1,244) -5.6%
Audit	(31)	270	300 -971.1%	7,886	18,003	10,117 128.3%
Unidentified	48	46	(2) -3.7%	490	463	(27) -5.5%
Single Local Tax Rate	0	2,936	2,936 0.0%	0	16,438	16,438 0.0%
<b>TOTAL</b>	<b>299,945</b>	<b>379,293</b>	<b>79,347</b> 26.5%	<b>3,084,832</b>	<b>3,515,987</b>	<b>431,154</b> 14.0%
Service Fee	(5,999)	(7,586)	(1,587) 26.5%	(61,697)	(70,320)	(8,623) 14.0%
Current Retained	(5,879)	(7,434)	(1,555) 26.5%	(60,463)	(68,913)	(8,451) 14.0%
Prior Retained	5,446	5,996	551 10.1%	59,316	67,338	8,022 13.5%
<b>NET PAYMENT</b>	<b>293,513</b>	<b>370,269</b>	<b>76,756</b> 26.2%	<b>3,021,989</b>	<b>3,444,092</b>	<b>422,103</b> 14.0%

**Travis Co Esd 3**  
**TOP 30 COMPANIES RANK and CHANGE SUMMARY**  
**Aug-20**

Fiscal Year: Oct-Sep

Rank*	Company	NAICS Key	Prior Fiscal YTD Sales Tax Collections	Current Fiscal YTD Sales Tax Collections	Change \$	Change %	Current Fiscal YTD % Total Collections
1	OMNI BARTON CREEK, INC.	22					
2	MCCOY CORPORATION	9					
3	HCBECK, LTD.	4					
4	AUSTIN READY-MIX, LLC	5					
5	AMAZON FULFILLMENT SERVICES INC	8					
6	CENTEX MATERIALS LLC	5					
7	NEW CINGULAR WIRELESS PCS, LLC	12					
8	TIME WARNER CABLE TEXAS LLC	12					
9	BAREFOOT MOSQUITO AND PEST CONTROL INC	18					
10	AUSTIN EAGLE MANAGEMENT SERVICES, LTD.	16					
<b>TOP 10 LARGE** COMPANIES</b>			<b>1,487,959</b>	<b>1,682,622</b>	<b>194,663</b>	<b>13.1%</b>	<b>47.9%</b>
11	TOP CHOICE LAWN CARE, LLC	18					
12	A. M. PETROLEUM, INC.	9					
13	AMAZON.COM SERVICES INC (MARKETPLACE)	9					
14	APPLE INC.	5					
15	PATRICIA R DABNEY	16					
16	SOUTHWESTERN BELL TELEPHONE COMPANY	12					
17	THE BRANDT COMPANIES LLC	4					
18	ASAP STONE AND LANDSCAPE SUPPLY LLC.	9					
19	GROVE LANDSCAPES LLC	18					
20	CITY OF AUSTIN	24					
21	CITY ELECTRIC SUPPLY COMPANY	17					
22	FP LEGACY LANDSCAPING LLC	25					
23	SIGNS WEST, INC.	5					
24	J MAASS INC	4					
25	ENCORE EVENT TECHNOLOGIES, INC.	15					
26	LANDWEST DESIGN GROUP, LTD.	18					
27	AMAZON SERVICES LLC (MARKETPLACE)	17					
28	CSS-CABINET SERVICE SOLUTIONS LLC	4					
29	GAS PUMPERS, LTD.	22					
30	PRASLA ENTERPRISE, A TEXAS FOR PROFIT CORPORA	9					
<b>TOP 30 LARGE COMPANIES</b>			<b>2,007,836</b>	<b>2,381,893</b>	<b>374,058</b>	<b>18.6%</b>	<b>67.7%</b>
<b>TOP 100 LARGE COMPANIES</b>			<b>2,647,883</b>	<b>3,049,985</b>	<b>402,103</b>	<b>15.2%</b>	<b>86.7%</b>
<b>4,109 OTHER LARGE COMPANIES</b>			<b>403,066</b>	<b>410,102</b>	<b>7,036</b>	<b>1.7%</b>	<b>11.7%</b>
<b>SMALL COMPANIES &amp; OTHER</b>			<b>33,883</b>	<b>52,963</b>	<b>19,080</b>	<b>56.3%</b>	<b>1.5%</b>
<b>SINGLE LOCAL TAX RATE COLLECTIONS (SLT)</b>				<b>2,936</b>	<b>2,936</b>	<b>0.0%</b>	<b>0.1%</b>
<b>TOTAL COLLECTIONS</b>			<b>3,084,832</b>	<b>3,515,987</b>	<b>431,154</b>	<b>14.0%</b>	<b>100.0%</b>
<b>STATE COMPTRROLLER FEES</b>			<b>62,843</b>	<b>71,895</b>	<b>9,052</b>	<b>14.4%</b>	<b>2.0%</b>
<b>NET PAYMENTS</b>			<b>3,021,989</b>	<b>3,444,092</b>	<b>422,103</b>	<b>14.0%</b>	<b>98.0%</b>

\* Ranked by Total of Last Fiscal Year + Current Fiscal YTD

\*\* Businesses whose detailed sales tax data is available

**Travis Co Esd 3**  
**INDUSTRY SEGMENT RANK & CHANGE**  
**Aug-20**

Fiscal Year: Oct-Sep

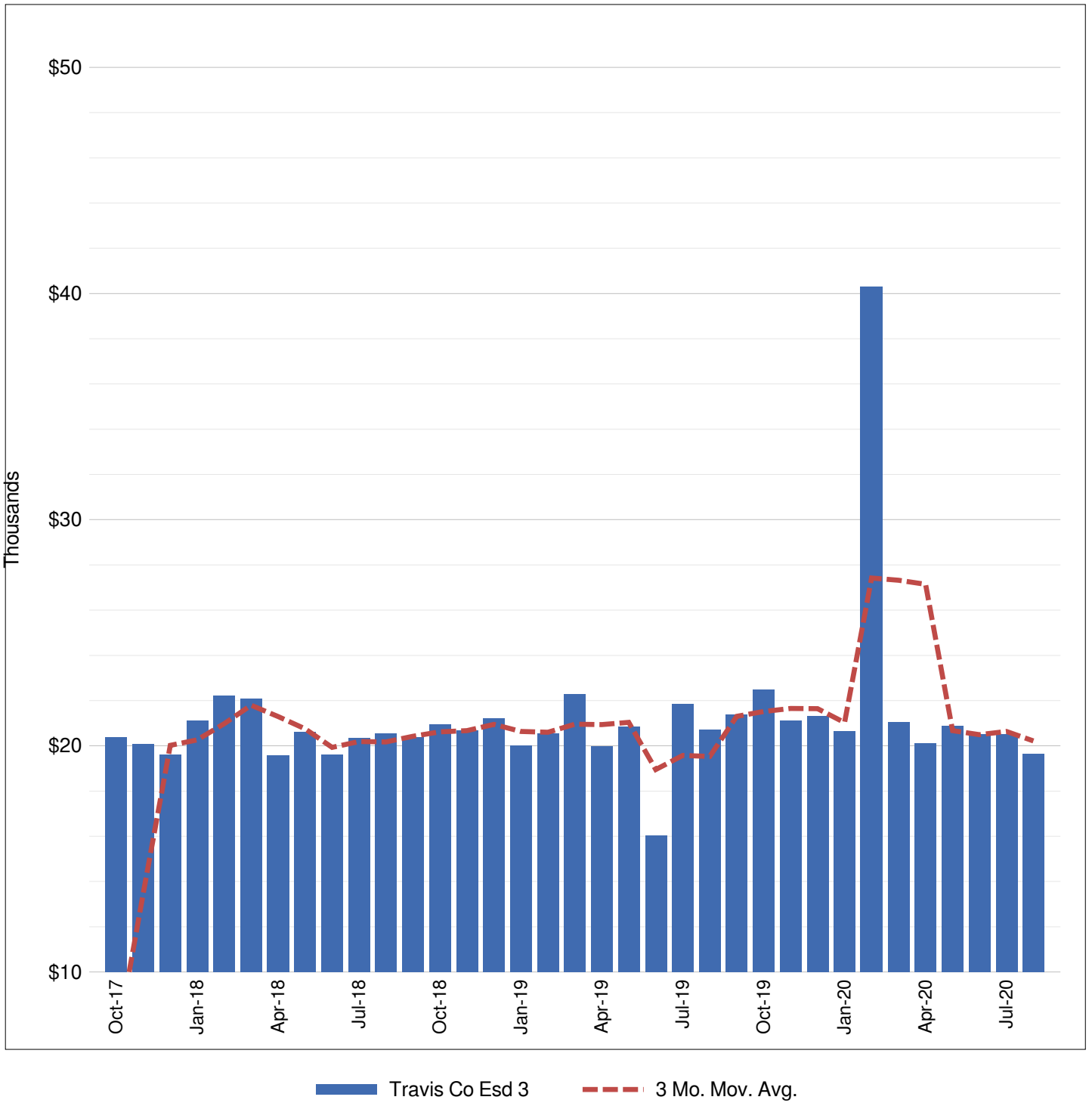
INDUSTRY SEGMENT*	% Total Current YTD Collections	Prior Fiscal YTD Sales Tax Collections	Current Fiscal YTD Sales Tax Collections	Change	
				\$	%
Lodging, Food Svcs	23.7%	578,121	819,967	241,846	41.8%
Retail Trade	20.8%	561,445	721,188	159,743	28.5%
Manufacturing	10.3%	308,098	356,740	48,642	15.8%
Construction	5.7%	441,361	195,529	(245,832)	-55.7%
Admin, Support, Waste Mgmt	8.9%	291,417	306,351	14,934	5.1%
<b>Top 5</b>	<b>69.4%</b>	<b>2,180,442</b>	<b>2,399,775</b>	<b>219,333</b>	<b>10.1%</b>
Telecom	7.2%	225,103	248,522	23,419	10.4%
Wholesale Trade	5.2%	146,416	180,364	33,948	23.2%
Prof, Scientific, Tech Svcs	3.8%	130,104	129,925	(179)	-0.1%
Unidentified	3.6%	52,349	125,036	72,687	138.9%
Other Services	2.2%	89,217	74,880	(14,337)	-16.1%
Company, Enterprise Mgmt	2.2%	37,236	77,096	39,860	107.0%
Real Estate, Rental, Leasing	1.6%	34,263	56,624	22,361	65.3%
Recreation, Arts, Entmt	0.8%	31,206	27,484	(3,722)	-11.9%
Ag, Forestry, Fishing, Hunting	0.9%	26,361	30,207	3,846	14.6%
Public Admin	0.9%	22,703	30,451	7,748	34.1%
Information excl. Telecom	0.8%	25,065	26,440	1,375	5.5%
Utilities	0.7%	23,613	25,390	1,777	7.5%
Transportation, Warehousing	0.5%	17,588	15,798	(1,790)	-10.2%
Education Services	0.2%	5,461	5,382	(79)	-1.4%
Financial, Insurance	0.1%	3,302	4,424	1,122	34.0%
Health Care, Social Assistance	0.1%	889	2,129	1,240	139.4%
Mining, Oil/Gas Extr	0.0%	(370)	161	531	-143.5%
<b>All Other</b>	<b>30.6%</b>	<b>870,507</b>	<b>1,060,313</b>	<b>189,806</b>	<b>21.8%</b>
<b>TOTAL COLLECTIONS</b>	<b>100.0%</b>	<b>3,050,949</b>	<b>3,460,088</b>	<b>409,138</b>	<b>13.4%</b>

INDUSTRY SEGMENT	% Change from same month Prior Year					
	Mar	Apr	May	Jun	Jul	Aug
Lodging, Food Svcs	104.8%	164.1%	-54.1%	2.7%	-2.5%	1.9%
Retail Trade	41.0%	14.0%	48.1%	44.6%	55.5%	66.5%
Manufacturing	2.6%	-20.7%	-25.7%	11.1%	-3.9%	68.9%
Construction	-51.7%	-74.0%	-69.0%	-58.8%	-52.6%	320.7%
Admin, Support, Waste Mgmt	-0.6%	-9.9%	10.3%	-5.6%	-13.7%	6.9%
All Others	84.6%	-42.8%	13.8%	-4.3%	22.0%	10.1%
<b>TOTAL COLLECTIONS</b>	<b>43.5%</b>	<b>-4.8%</b>	<b>-10.8%</b>	<b>0.4%</b>	<b>9.5%</b>	<b>25.8%</b>

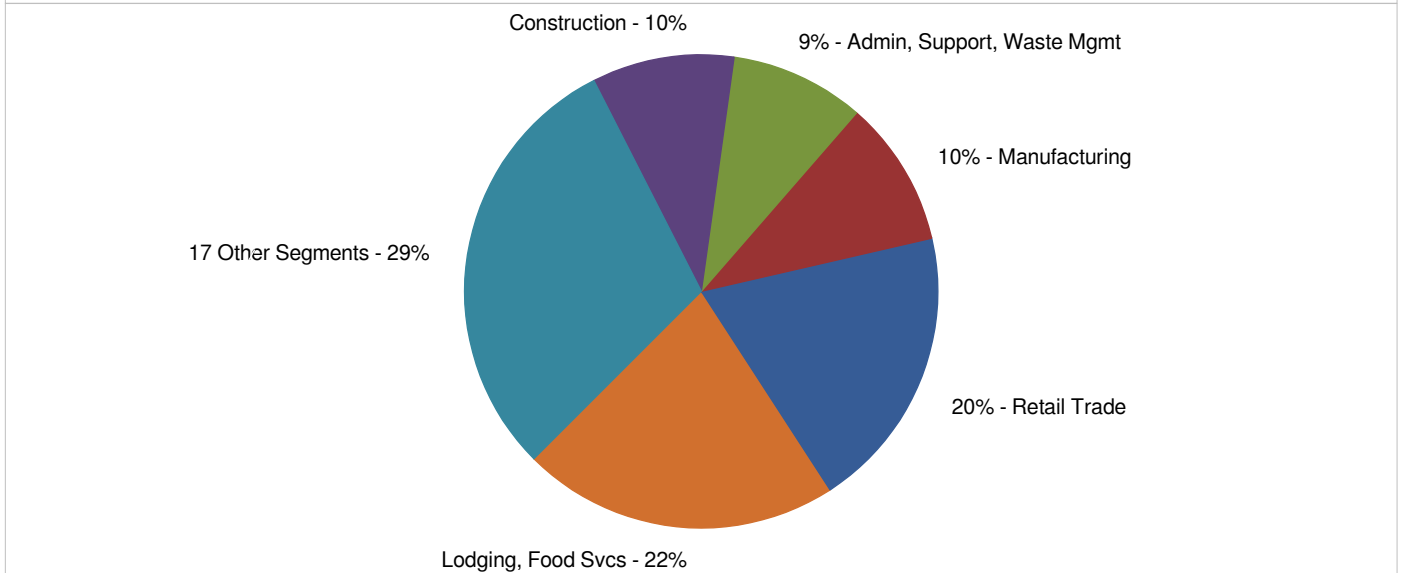
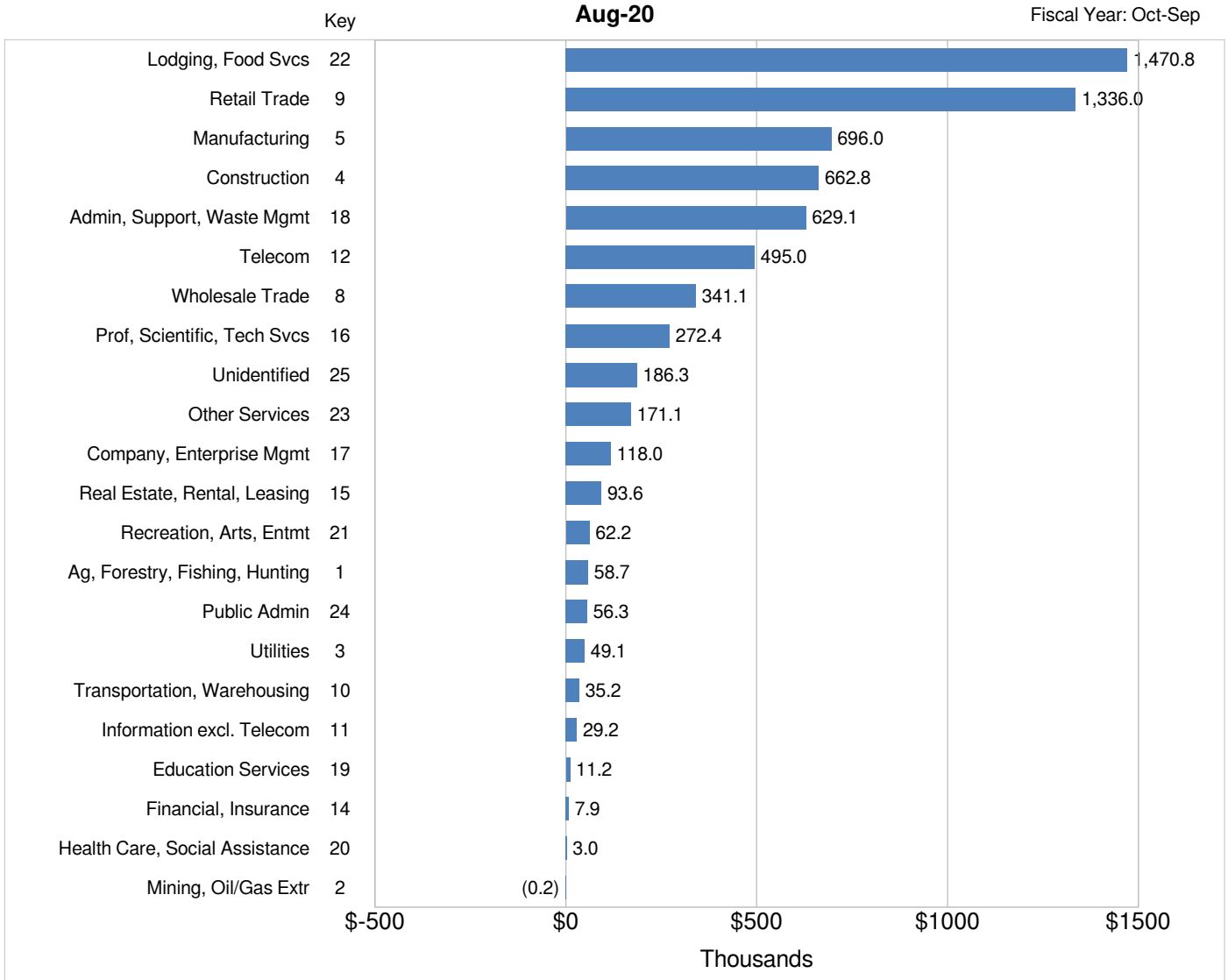
\* Ranked by Current + Prior YTD Collections

# Travis Co Esd 3

## Telecommunications Sales Tax



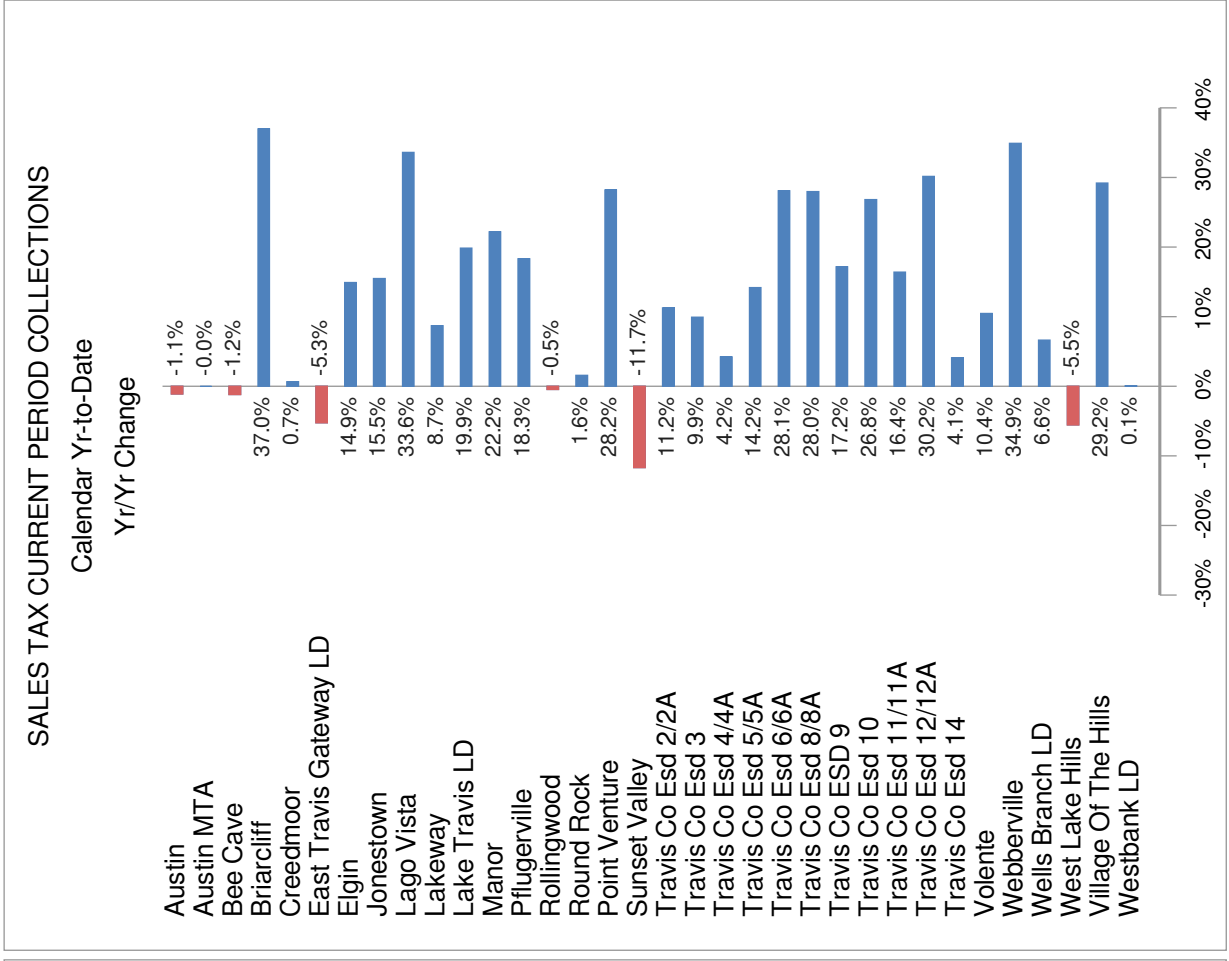
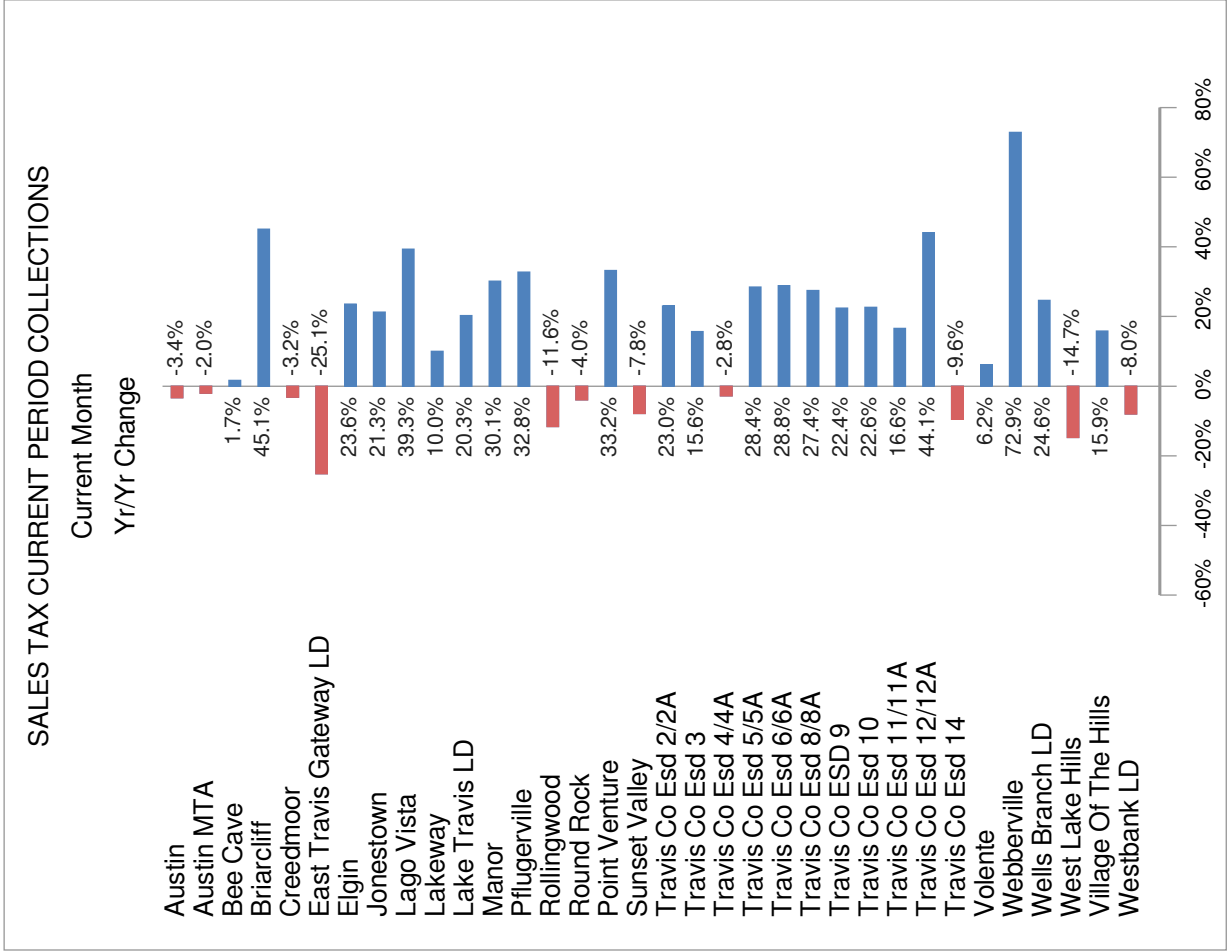
**INDUSTRY SEGMENT SALES TAX RANK & DISTRIBUTION**  
(Prior Fiscal Year + Current Fiscal Year-to-Date)





# SALES TAX TREND TRAVIS COUNTY

Aug-20



**NAICS KEY**

<b>Code</b>	<b>Industry Segment</b>
1	Ag, Forestry, Fishing, Hunting
2	Mining, Oil/Gas Extr
3	Utilities
4	Construction
5	Manufacturing
6	Included in Key No. 5
7	Included in Key No. 5
8	Wholesale Trade
9	Retail Trade
10	Transportation, Warehousing
11	Information excl. Telecom
12	Telecom
13	Included in Key No. 11
14	Financial, Insurance
15	Real Estate, Rental, Leasing
16	Prof, Scientific, Tech Svcs
17	Company, Enterprise Mgmt
18	Admin, Support, Waste Mgmt
19	Education Services
20	Health Care, Social Assistance
21	Recreation, Arts, Entmt
22	Lodging, Food Svcs
23	Other Services
24	Public Admin
25	Unidentified

**OAK Hill Fire Department**  
**Travis County Emergency Services District #3**

**Station 301**  
Circle Drive  
9211 Circle Drive  
Austin, Texas 78736  
512-288-5576  
Fax 512-288-5903



**Station 302**  
Barton Creek  
4111 Barton Creek  
Austin, Texas 78735  
Admin 512-288-5534  
Fax 512-288-5844

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**July 2020 Report**

**Significant Events**

July 2 (C) – Structure Fire (AutoAid Received – Austin, Westlake) – 3000 Barton Creek Blvd  
[QNT302] Q302 was dispatched to a fire alarm activation at 3000 Barton Creek Blvd. Enroute to the call, the MDC indicated it was a water flow alarm but did not provide a building number, location, or zone. Q302 arrived on scene at St. Michael's Catholic Academy, with nothing showing no signs of fire or smoke from the exterior. Q302 pulled into the main parking lot and parked next to the performance art building. An audible ringing alarm could be heard, coming from the performance art building. Q302 located the riser room on the delta side. Q302 used the KnoxBox keys to gain access to the riser room. Inside the riser room, there was no alarm panel to assist in locating the reported water flow. Q302 noted that a pressure gauge on the sprinkler system did indicate that water was flowing in the building. Using the KnoxBox keys, Q302 made access to the main performance art building, Q302 entered the building on the delta side. Once inside the building, there were no signs of water flowing, smoke, or fire. Q302 made its way down an interior hallway exiting the building on to a delivery dock. Once outside, Q302 immediately saw visible white smoke and could smell something burning. Q302 located a locked exterior door just to the left of the one they exited. Visible white smoke was flowing out of the door. Q302 officer instructed the driver to relocate the apparatus to this side and assigned a firefighter to deploy a charged rackline to this door once the quint was in position. Q302 contacted dispatched and requested Battalion 301 be assigned to the call. Q302 officer and firefighter use the KnoxBox keys to open the door. Once the door was open, white smoke obstructed seeing the interior of the building. Using the TIC, no heat signature could be seen inside the building, Q302 could hear water following from inside the building. Q302 officer and firefighter with a water can entered the building; with visibility improving Q302 was able to identify and locate the sprinkler heads had activated above a commercial refrigerator in the cafeteria. A small incipient fire was still burning underneath the fridge in the motor compartment. Q302 firefighter completed extinguishment with the water can. Q302 officer directed the outside firefighter to bring the charged line to their location in the cafeteria. Q302 firefighters began checking for extension, moving the refrigerator away from the wall and using tools to open the wall up looking for fire. Battalion 301 arrived on scene and took command. Q302 officer conducted face to face with Battalion 301 and gave him a C.A.N. report. See Battalion 301 report for further.

[BAT301] Battalion 301 was called out after Q302 was on the scene for an alarm activation. BAT301 arrived on the scene and found Q302 at the rear of the building hooked up to a hydrant with 1 rack line on the ground into the building. BAT301 walked up to the area and was met by the officer and could see and smell smoke. After Q302 officer told me that the fire was out and the sprinklers are activated, I then requested an additional engine. BAT301 then requested a TAC channel and was assigned 204. Gave dispatch a complete size up and requested the County Fire Marshal. I then requested for ventilation to begin and when E37 arrived, I assigned them to assist with ventilation and overhaul. Q302 then used the TIC and could not find any more heat and called out the numbers on the gas monitor. E902 arrived and I had them stage by the FDCs. E37 began to check the ceiling and found nothing. School maintenance arrived and I had him show Q302 driver how to get the system completely

turned off. Had Q302 continue to ventilate the building while waiting for the County Fire Marshal. Cleared E902 and after 20 minutes, Fire Marshal arrived and gave a report of what we had and found on the fire. Fire Marshal interviewed the Q302 officer and the building supervisor for details. Assisted the Fire Marshal with what he needed and had Q302 pack up and prepare to clear the scene. Q302 had a minor issue disconnecting from the hydrant which would not turn off so we turned the water off to that hydrant to get the equipment off and load up the rack line. Fire Marshal conducted his investigation and by that time stated he did not need us to assist anymore. BAT301 then cleared Q302 to return to station for decontamination and stay out of service until cleaned up. BAT301 then cleared the scene and returned the TAC channel. BAT301 return to station.

July 24 (A) – Brush/Grass Fire (AutoAid Given – Austin FD) – 4026 Travis Country Circle  
 [QNT302] Q302, BT302, and Q27 called out to a brush fire. The fire was in a green belt area behind some houses. BT302 went around the school to the back of the house and drove around to meet up with Q27 who was walking with some kids that could show us where the fire was. Q302 stayed out on the street and got a water supply. Once the kids walked us back to the fire, Q27 crew used some hand tools while BT301 pulled a line and a hose pack to get to the fire. The fire was about 10' x 10' in some brush and grass along with some downed trees. Both crews worked together on putting the fire out and then did a great job of mopping up. After putting a whole tank of water on the fire, the fire crews then pulled all the hose out and cleaned up. All units then cleared the call.

**Automatic Aid Responses**

Austin  
 Manchaca – TCESD #5  
 Lake Travis FR – TCESD #6  
 Pedernales – TCESD #8  
 Westlake – TCESD #9  
 CE-Bar – TCESD #10  
**Total**

July	
Received	Given To
9	17
0	0
0	2
0	2
2	2
1	3
<b>12</b>	<b>26</b>

2020	
Received	Given To
49	122
0	0
0	10
0	9
2	14
1	10
<b>52</b>	<b>165</b>

**Mutual Aid Responses**

North Hays County  
**Total**

July	
Received	Given To
0	0
<b>0</b>	<b>0</b>

2020	
Received	Given To
0	4
<b>0</b>	<b>4</b>

**Operations & Training**

Unscheduled OT hours  
 PTO hours taken  
 Part Time hours  
 Injuries  
 Injuries lost time hours  
 Physical Activity  
 Volunteer Hours Contributed  
 Training: Contact Classes Delivered  
 Training: Contact Hours Delivered  
 ENG301 Maintenance & Repair Costs  
 QNT302 Maintenance & Repair Costs  
 Staff Turnover

July	2020
921	3,189
1,215	5,059
24	249
0	0
168	1,257
176	1,374
55	356
802	4,463
1,940	11,366
\$0	\$3,205
\$0	\$8,464
0	0

## Special Projects Status

- We conducted the preconstruction meeting for the expansion and remodel at Circle Drive and our permit is active. We have signed an agreement with Braun & Butler to serve as the general contractor for the project. A projected schedule is being developed and work is expected to begin soon.
- We are working on gathering the requested information for the Insurance Services Office (ISO) re-evaluation. Completed forms have been received from dispatch. Work continues on forms from two of our water suppliers, the County Fire Marshal's Office, and our forms for truck inventory and overall operations.
- The projected financial impact of a COVID outbreak on one shift are as follows:
  - \$20,275 (coverage for one station for 10 days requiring 5 positions to be backfilled)
  - \$34,250 (coverage for entire shift for 10 days requiring 9 positions to be backfilled)
- Our 90<sup>th</sup> percentile response time for July was 9:13 with an overall average response time of 6:08.

